

No./Tender/ 116-20
H.P. Forest Department,
Himachal Pradesh Forest Academy, Sundernagar
Dated Sundernagar, the 22/4 /2025

From: Director
Himachal Pradesh Forest Academy
Sundernagar H.P.

To


1. Ashiyana Regency,
Dhanotu Tehsil Sundernagar,
Distt. Mandi H.P.
2. Hotel Green valley
Chamukha, Tehsil, Sunder Nagar
Distt. Mandi H.P.
3. Mandyali Dham,
Near Bus Stand Sundernagar,
Distt. Mandi H.P.
4. Sh. Pushap Raj S/o Sh. Karam Chand
C/o Hotel Shesh Mahal, Sundernagar,
Distt. Mandi H.P.
5. All others which are not in mailing address.

Subject:- Regarding Limited Tender Notice for the supply of food.

Sir,

Enclosed please find herewith "Limited Tender Notice" for supply of food to the trainees of short term course/ refresher courses & workshops to be organized at Himachal Pradesh Forest Academy, Sundernagar, Distt. Mandi H.P during the year 2025-26. You are, therefore, requested to submit their rates on or before 08.05.2025 upto 11:00 AM.


Encl: As above.


(Subhash Chand Prashar) IFS
Joint Director,
Himachal Pradesh Forest Academy.,
Sundernagar HP
Telephone No. 1907-264114

"LIMITED TENDER NOTICE" FOR THE SUPPLY OF FOOD TO THE TRAINEES OF SHORT TERM COURSES/REFRESHER COURSES TO BE ORGANIZED AT HIMACHAL PRADESH FOREST ACADEMY, SUNDERNAGAR (H.P) DURING THE CURRENT FINANCIAL YEAR 2025-26

Sealed limited Tender Notice are invited from the Restaurant owners, Dhaba owners & Food suppliers having License issued from competent authority to provide and serve the food to the Trainees/participants of different Short Term refresher courses/workshops from minimum one day and maximum one week or as per requirement of the Academy. You are therefore, requested to submit technical bid and financial bid along with tender documents on separate envelope. Tender document can be obtained from this office on any working day on or before 07.05.2025 upto 5:00 PM with the tender form fee of Rs. 500/-only. The tender duly sealed along with EMD amounting to Rs.15,000/-(Fifteen Thousand) only duly pledged in favour of undersigned should reach this office on 08.05.2025 upto 11:00AM and the same will be opened at 11:30 PM in the presence of tenderers or their authorized representative, who may wish to be present. The term and conditions and Sample Menu are attached alongwith this tender notice.

Encl: As above.


(Subhash Chand Prashar), IFS
Joint Director,
Himachal Pradesh Forest Academy.,
Sundernagar HP
Telephone No. 1907-264114

12/03/2025-26
Joint Director
Himachal Pradesh Forest Academy
Sundernagar (H.P.)

Joint Director
Himachal Pradesh Forest Academy
Sundernagar (H.P.)

Term & conditions for the supply of food will be as under:-

1. This Tender is invited for supply of food to the trainees of short term/ refresher courses to be organized during the current financial year 2025-26.
2. The tenderer /Supplier/Caterer will submit technical bid and financial bid in separate envelope.
3. The financial bid shall be opened only of those bidders who will qualify the Technical Bid.
4. The tenderer should have valid License issued from competent authority (License Photocopy be attached).
5. The food is to be served by the tenderer/Supplier/Caterer in the dining hall or specific place of Himachal Pradesh Forest Academy, Sundernagar as per the Sample menu attached.
6. An amount of Rs.15,000/- (Rs. Fifteen Thousand) only in the shape of EMD(F.D/DD/Cheque) duly pledged in the name of Joint Director Himachal Pradesh Forest Academy, Sundernagar.
7. The successful tenderer /Supplier/Caterer will sign an agreement with Joint Director, Himachal Pradesh Forest Academy, Sundernagar.
8. The agreement for supply of food will be upto 31/03/2026 and can be extended further on the satisfaction of Academy on the same terms & conditions.
9. The rates should be quoted per diet (breakfast, lunch, dinner) per person/ per day for routine diet and special diet. **Rates of all items will be evaluated together.**
10. Rate tendered will be inclusive of all charges/taxes and all the service staff will be arranged by the tenderer at his own cost.
11. Rates may be further negotiated with lowest tenderer/Supplier/caterer, if circumstance so warrant.
12. The food should be prepared in hygienic condition.
13. Quality material should be used in preparing food such as oil, grain and pulses etc
14. The mess and the utensils are to be kept neat and clean.
15. The food & tea will be supplied as per schedule in Menu.
16. Director, Himachal Pradesh Forest Academy, Sundernagar or his representative will check the quality of food.
17. In case of breach of condition or if the food is found substandard quality, the agreement will automatically stand cancelled.
18. The supplier has to maintain a daily food register where in signature of representative nominated by the Director, Himachal Pradesh Forest Academy, Sundernagar are to be taken to verify the number of the participants daily.
19. The bill for the supply of the food should be submitted within three days of completion of the course. Late submission of the bill will also make liable the supplier loose his claim.
20. Payment will be done according to no. of diets supplied by tenderer/supplier/caterer
21. The payment of bills will be released after deducting Tax and surcharge as per rates applicable under the income Tax or any other laws.
22. Director, Himachal Pradesh Forest Academy, Sundernagar reserves the right to reject any or all the tenders without assigning any reason.
23. All the crockery required will be arranged by the successful tenderer and he will be responsible for any type of damage to the same in mess/dining hall/kitchen during service.

Joint Director,
Himachal Pradesh Forest Academy,
Sundernagar.