

HIMACHAL PRADESH FOREST DEPARTMENT
HIMACHAL PRADESH FOREST ACADEMY, SUNDERNAGAR, DISTT. MANDI (HP).

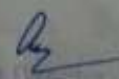
***REQUEST FOR QUOTATIONS (RFQ) FOR THE SUPPLY OF
TRAINING ARTICLES***

The Sealed Quotations for supply of following training articles are hereby invited from the interested suppliers on their proper Letter Head. Quotations must reach in the office of undersigned on or before 24.05.2025 at 11.00 AM and same will be opened on the same day at 11:30 AM in the presence of bidders or their authorized representatives who as ever wish to attend. If Gazetted or any other holiday falls on the day of submission and opening, the whole process will commence on the next working day on the same time & schedule. Term & Conditions and specifications of items are as under:-

Sr. No.	Particulars	Approx. Qty.	Rate offered Per Item inclusive all Taxes
1.	Mug with Group Photo and HPFA Logo Print	50 Nos.	
2.	Identity Card PVC with printed Dori	100 Nos.	
3.	Certificate file folder Art Paper	250 Nos.	
4.	File folder premium model with foam base	100 Nos.	
5.	Digital Pen Drive 2.0 32 GB	100 Nos.	
6.	Digital USB Pen Drive 3.0 32 GB	50 Nos.	
7.	Videography of Passing Out with Drone	1 No.	

Terms & Conditions:-


1. The material should be as per specification given above and in case of any deviation the material will not be accepted/ acknowledged which will be the personal responsibility of the bidder/supplier.
2. While quoting the rates the brand name and its specification be mentioned.
3. Rates offered by the supplier should be for one number quantity of each item only.
4. Work order for the supply of material will be issued as per requirement basis and payment will be made accordingly.
5. Rates quoted by you will be fixed for the complete financial year 2025-26 and there will be no variation in rates will be accepted.
6. The supply should be FOR at HPFA, Sundernagar.
7. The tenderer should have the valid GST registration and self attested copies of the same be attached with the quotation.
8. All taxes and other levies payable on the material shall be included in the rate offered per item.


JOHN DIRECTOR,
HPFA, SNR

9. Each bidder shall submit only one quotation.
10. The quotations would be evaluated separately for each item (as specified).
11. The purchaser will award the Work to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated item wise price.
12. Payment shall be made immediately after the completion of complete process.
13. You are, requested to provide your offer latest by 11.00 AM on 24.05.2025 and the same will be opened in the presence of bidders or their representative if any at 11.30 AM on the same date in the office of undersigned.
14. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason.
15. Any addendum/corrigendum/corrections (if required so) will be conveyed separately
16. Quotations will be valid upto 31.03.2026 and can be extended further on the satisfaction of Academy on the same term and conditions
17. All disputes, if any, will be settled at the Director level and will be final and binding upon all the parties.
18. Legal dispute if any will be in the jurisdiction of Judicial Court Sundernagar only.
19. The quantity may be increase or decrease as per training/ courses and will be intimated time to time.

Endst.No. Tender/2025-26 280-82 dated S/Nagar, the 17/5/2025
Copy is forwarded to:-

1. Notice Board.
2. Assistant Director, of this Academy for information and wide publicity.
3. (i) M/s Kirti Color Lab Bhojpur Sundernagar, (ii) Sunder Studio near Sukhdev Cinema Chowk, Sundernagar, (iii) New City Heard Video Mixing Centre Bhojpur Sundernagar for information and necessary. They are requested to provide your item wise rates of above mentioned item to be utilized during the training/courses organized in H.P.A. Sundernagar during 2025-26.


(Subhash Chand Prashar) IFS,
Joint Director,
Himachal Pradesh Forest Academy,
Sundernagar, Distt. Mandi (H.P.)

17/05/25

17/05/2025